

# MILLVILLE VOLUNTEER FIRE COMPANY INC.



DEDICATED VOLUNTEERS PROUDLY PROTECTING THEIR COMMUNITY

[WWW.MILLVILLE84.COM](http://WWW.MILLVILLE84.COM)

35554 ATLANTIC AVENUE  
MILLVILLE, DE 19967

TEL: (302) 539-9535  
FAX: (302) 539-7319

## MEMBERSHIP APPLICATION

PROBATIONARY: FIRE \_\_\_\_ EMS \_\_\_\_ FIRE POLICE \_\_\_\_

ACTIVE: FIRE \_\_\_\_ EMS \_\_\_\_ FIRE POLICE \_\_\_\_ JUNIOR \_\_\_\_ SOCIAL \_\_\_\_ LIVE-IN \_\_\_\_

NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ SPOUSE'S NAME: \_\_\_\_\_

S.S. # \_\_\_\_\_ DRIVERS LICENSE #: \_\_\_\_\_ STATE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ BLOOD TYPE: \_\_\_\_\_

ARE YOU A CITIZEN OF THE USA: YES \_\_\_\_\_ NO \_\_\_\_\_

PLACE OF EMPLOYMENT: \_\_\_\_\_

HOW LONG EMPLOYED: \_\_\_\_\_ TYPE OF WORK: \_\_\_\_\_

EMPLOYMENT ADDRESS: \_\_\_\_\_

\_\_\_\_\_

WORK PHONE: \_\_\_\_\_ HOURS: \_\_\_\_\_

HAVE YOU EVER BEEN ARRESTED: YES \_\_\_\_\_ NO \_\_\_\_\_

IF SO WHY, AND WHAT WAS THE OUTCOME:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAVE YOU RECEIVED TRAFFIC TICKETS WITHIN THE LAST 3 YRS: YES \_\_\_\_ NO\_\_\_\_

IF SO WHY, AND WHAT WAS THE OUTCOME:

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HOW LONG A RESIDENT OF OUR DISTRICT: \_\_\_\_\_

WHAT IS YOUR INTEREST IN JOINING THE MILLVILLE VOL. FIRE CO. INC.?

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WHO SUGGESTED APPLICATION FOR MEMBERSHIP? \_\_\_\_\_

DO YOU HAVE PREVIOUS FIREFIGHTING TRAINING? IF SO, LIST CLASSES BELOW.

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HAVE YOU EVER BELONGED TO ANY OTHER FIRE COMPANY: YES \_\_\_\_\_NO\_\_\_\_\_

NAME, ADDRESS AND HOW LONG: \_\_\_\_\_

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GIVE 3 REFRENCES THAT WE MAY CONTACT (**NO RELATIVES**)

1. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_

2. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_

3. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_

Having formed a favorable opinion of the Millville Volunteer Fire Company Inc. and being desirous of rendering volunteer services to the community, I hereby make application for membership, pledging myself to the performance of my required duties, and to the command of my superior officer and current By-Laws in effect of the Millville Volunteer Fire Company Inc.

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(Signature)

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(Date)

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Interview date: \_\_\_\_\_

Physical: \_\_\_\_\_

Criminal: \_\_\_\_\_

1st reading: \_\_\_\_\_

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## ARTICLE VI

### MEMBERSHIP

#### Section I

Any citizen of the U.S.A. of the age of fourteen (14) residing within the State of Delaware may become a member of the Millville Volunteer Fire Company providing the individual meets the requirements of the Constitution and By Laws. Company membership consists of both emergency and non-emergency personnel. The junior company consists of individuals between the age of (14) and (18) and the senior company and live-in consist of individuals (18) and older. Each membership application should be submitted accordingly. Only junior/senior's that have successfully completed the required training will be allowed to participate in emergency situations. The company shall be informed of a new applicant for membership by the membership committee on the first meeting following completion of an interview of said individual. Said individual will be accepted as a member at that level after a secret ballot vote has been held by the membership present at said meeting. To be accepted the individual must receive a majority vote of "YES" from the voting members present.

Said individual will be accepted as a member at that level after a secret ballot vote has been held by the membership present at said meeting. To be accepted the individual must receive a majority vote of "YES" from the voting members present.

The rejection of an applicant as a new member or a changed in membership status in the Millville Volunteer Fire Company shall under no circumstances be based on the individuals' race, religion, sex or any other discriminating circumstances as set forth in current Local, State or Federal Laws prohibiting such actions.

#### CHANGE OF MEMBERSHIP STATUS/LEVEL

The words status and level are interchangeable when dealing with types of membership. Status/level includes, but is not limited to: Active, Probationary Active, Probationary EMS, EMS Active, Junior, Auxiliary, Honorary, Social, Lifetime, Military and College, Live-In, Probationary Fire Police and Fire Police Active. The membership committee will notify the company on the first meeting after an individual has met the requirements set forth by the Millville Volunteer Fire Company for a change in membership status. Said candidate will be accepted at that time as a member at that level, unless a senior active member in good standing makes a motion, indicating the reason for denial, for a vote to be taken. Said motion will be handled in the normal manner, except that the President shall conduct the vote by roll call with a majority of votes cast by voting members in attendance being the deciding factor. All information regarding a vote on change in membership status, i.e. the name of member making the motion, the name of the member that seconds the motion, the reason for denial and a membership list of roll call votes cast, will be included in the company minutes for future reference. When an individual, that does not hold a 'senior active' or 'EMS Active status, fails to make the requirements to retain his/her level of membership, the company will be notified by the Secretary's office and he/she will be dropped from the rolls. Any member leaving the Millville Volunteer Fire Company rolls shall be required to turn in all company property within thirty (30) days or face penalty of legal action. Once members leave the rolls, they shall be required to re-apply to the company should they seek membership again. Training requirements will not be waived. However, the company shall have the right to waive physical, back-ground check and probationary time requirements for ex-members when they re-apply, provided they left in good standing.

## **PENSION**

Any member on the Millville Volunteer Fire Company rolls, who has acquired the number of points required by an active member by the end of a given calendar year, may elect to be a part of the Delaware Volunteer Fireman pension fund by paying the required amount set by the Millville Fire Company. Once a member has been put on the pension list, the individual must continue to pay the amount set by the Millville Fire Company each year. If a member fails to qualify or pay the fee for one year, they will not receive credit for that year of service. If a member fails to qualify or pay the fee for two (2) consecutive years, the individual's name will be removed from the pension list of the Millville Volunteer Fire Company. Accordingly, any member that is removed from the rolls of the Millville Volunteer Fire Company will also be removed from the pension list. Said member will be notified of action by letter from the Secretary of the Company. If a member is removed from the pension program either voluntarily or via inactivity, he/she will receive a refund from the state.

## **ARTICLE VII MEMBERSHIP CLASSIFICATIONS**

### **Section I - ACTIVE**

Active senior members are those members who have qualified for emergency response, successfully completed their probationary period, and have been accepted by the company as such. At this time, said member shall receive a company badge. Active senior members are the only members eligible to make a motion, vote on all company business and hold office. To retain the status of Active Member, an individual must obtain a combined total of seventy-five (75) points from fire company functions for the year (November 1-October 31). One (1) point will be awarded for each of the following:

company meeting - county meeting - state meeting - fire alarm – ambulance run – in station ambulance duty crew per six (6) hours – announced work detail per three (3) hours - fund raisers per three (3) hours - company organized drill - official committee meeting - parade – funeral details – three (3) hours of approved training sponsored by the MVFC – three (3) hours of in-station fire duty crew (limit 50) - six (6) hours of on-call fire duty crew sign-up (limit 30 points) - any activity deemed necessary for the operational or administrative operation of the company approved by the Fire Chief or President.

\*All points awarded for training will be Millville Volunteer Fire Co. Inc. sponsored training with the exception of up to 10 points for other training outside of the Millville Volunteer Fire Co. Inc. The training shall be from a recognized training center, organization or company. A training certificate shall accompany the request in order to be considered for outside training point credit. In order to be considered for outside training point credit, the request shall be submitted to the Fire Chief no later than November 15th of the same point year that the training occurred.

\* No duty crew or on-call credits awarded during company events.

At the end of each year, any active member that has not fulfilled the active membership requirements will be so notified by letter from the secretary. At that time said member will be treated as probationary active until he/she meets the points required as listed above. If any member does not fulfill the requirements for active membership for two (2) consecutive years, they will be automatically dropped from the rolls and pension plan and shall return all company property.

### **Section II - Probationary Active**

An individual (18 or older) that applies for Probationary Active membership will be required to pass a criminal background check and physical in order to be placed on the rolls as such. The physical shall be completed by a company approved facility and conform to current company physical standards. The cost of the physical shall be paid for by the company. It will be the responsibility of the membership committee to meet with the applicant to determine if the individual is accepted based upon the background check and physical. The result will be announced to the membership during the first company meeting thereafter. However, if the applicant does not return the physical and background check within (90) days, they will be dropped from consideration for membership. Applicants who are denied membership will be notified by the Secretary of the company via certified letter and may re-submit their application after a period of six (6) months.

Service as a Probationary Active member begins when he/she is placed on the company rolls. During the time spent as a Probationary Active member, the point requirements of an Active Member must be met or the individual will be dropped from the rolls. Said member must serve a minimum of one year of probation. Said member must complete a Firefighter I-II Academy course, or the equivalent thereof, otherwise, he/she will be dropped from the rolls. If needed, the member will be allowed a second year of probation to complete a Firefighter I-II Academy Course, or the equivalent thereof. Waving of the Firefighter I-II Academy Course requirement can be done with the approval of both the Fire Chief and the Board of Directors. If a probationary member has completed a Firefighter I-II Academy Course prior to the end of their second year, he/she is eligible for Active membership at that time. If deemed necessary, a member may submit a written request to the Board of Directors stating just cause for an extension of the probation period, not to exceed six (6) months. If approved by the Board, for every month, or portion thereof, of extension granted, an additional five (5) points must be earned beyond the required seventy five (75) points. If a probationary member has not completed their training requirement by the end of their second year, plus any approved extension, he/she will be dropped from the rolls. However, upon being accepted as an Active member, by presenting receipts, a probationary member will be reimbursed 100% of background check cost. Probationary members may attend company meetings and serve on committees, but may not make a motion or hold office and have no voting privileges.

### **Section III - Junior**

Junior members are those persons between the ages of fourteen (14) and eighteen (18) who wish to apply for membership to the company. All applicants shall provide a completed application with parental or guardian consent indicated and will need to pass the required physical to be accepted as a Junior Member. Junior members will be governed by the Rules and Regulations as set forth by the President and Fire Chief. They will adhere to the Constitution and By-Laws of this company. Junior members, upon reaching the age of eighteen (18) years, are eligible to transfer to the senior company. The physical and background check will be waived, but training requirements of a Probationary Active member shall apply to a transferring junior. However, time and training, while in the juniors shall be applied toward probationary requirements, seniority rights and service record with the company. If necessary said member shall have a maximum of two (2) years to complete the required training. If qualified, a Junior Member may hold a Junior Company office. He/she may attend company meetings, but may not make a motion and has no voting privileges.

### **Section IV - Social**

Social members are those persons of at least eighteen (18) years of age who wish to support the company through their participation in activities of a non-emergency nature. In order to become a social member, the applicant must complete a membership application and pass a criminal background check. Social members in good standing may attend company meetings and are allowed to vote on company administrative, fund raising, and social matters, but are not allowed to vote on an emergency office or emergency related motions. To retain social membership status, the member must earn 10 points within a given year, by attending regular company meetings and activities of a non-emergency nature. Otherwise they will be removed from the rolls. Social members are not allowed to vote on fire or ambulance matters, and would only be allowed to hold an Administrative Office position as specified in Article I of the By-Laws "Election of Officers"

NOTE: Non-emergency functions shall be defined as any function or event that does not involve training, preparation, or response to an emergency incident.

### **Section V- Lifetime**

Lifetime status is attained when an individual reaches (20) years of accumulated combined service as a Junior/Active member of the Millville Volunteer Fire Company. In recognition thereof, a lifetime member shall receive a watch and a plaque (the plaque will be decided on by a committee to be set up by the President) and may keep their company issued badge. A lifetime member must meet the requirements of an active member in order to hold an office, but will retain all other rights and privileges of an active member, including pension eligibility. However, a lifetime member who does not maintain active status must attend a minimum of four (4) company meetings in the previous 12 months in order to vote in a company election. A lifetime Member must be Active (8 points) for 2 years prior to receiving their '5 year' plaque award. They will continue to be eligible for their lapel / tie tack pins as always.

## **Section VI – Military / College**

Military / College status shall be those members who are active in the military service of our country or engaged in a full time college program. The member shall retain all privileges according to the type of membership they held when entering the military / college status, except the right to make a motion, vote or hold office. Upon returning, the individual shall assume the previous membership status with the company as well as up to four (4) years seniority, based on time due in military / college. However, an individual will receive all time served in the military during a national emergency.

## **Section VII - Honorary**

Honorary members are those persons who through service to the Millville Volunteer Fire Company and the community have demonstrated outstanding accomplishments over a prolonged period of time and have been officially recognized. Honorary members have no meeting privileges and may only attend same when invited, nor shall they hold office or keys.

## **Section VIII – Auxiliary**

Although being an entity within the Millville Volunteer Fire Company Corporation, the auxiliary shall form rules and regulations as needed to govern themselves within guidelines acceptable to the Millville Volunteer Fire Company. Members consist of those persons who wish to support the company through their participation in activities, such as fund raising, community services, or any other activity as deemed necessary and proper by the officers of the Millville Volunteer Fire Company.